



St White's Primary School

Job Description: MAINSCALE CLASSROOM TEACHER 2018-2019

Responsibility: CLASSROOM PRACTITIONER (with curriculum responsibility as set by SLT)

Responsible to: HT AND DEPUTY HT OR MEMBER OF SENIOR LEADERSHIP TEAM

The appointment of a Main Scale Teacher is subject to QTS status and the current conditions of employment for teachers contained in the School Teachers' Pay and Conditions Document (STCPD 2018) and other current legislation. The Teachers' Standards will be used to monitor performance (See attached document).

This job description includes references to:

- The School's SEF 2017-2018
- The School's Development Plan 2018-2020
- Professional Standards for Teachers 2012 <https://www.gov.uk/government/publications/teachers-standards>
- The School's Teacher Appraisal Policy 2018
- Ofsted's School Inspection Handbook <https://www.gov.uk/government/publications/school-inspection-handbook-from-september-2015> updated in September 2018

This job description *may be amended at any time* following discussion between the Headteacher and the staff body, and will be reviewed annually as part of the appraisal process.

Core Purpose

To be a consistently good classroom practitioner and support the leadership and management of the school by:

- Being an advocate of the school's vision, promoting change and school improvement that improves the life chances for all groups of pupils;
- Conveying a positive 'can do' attitude and presenting a 'united front' to secure successful outcomes for all children;
- Providing consistently high-quality teaching for all groups of pupils that promotes high standards of learning and achievement;
- Working in partnership with all staff to promote continuity of provision and practice across the school;
- Working in partnership with all staff to ensure smooth transition between key stages;
- Building an effective partnership with parents so that they feel a shared responsibility to secure successful outcomes for their child.

Knowledge and Understanding

- Have strong subject knowledge, keep their knowledge, skills and understanding up to date and as teachers continually critically evaluate their own practice;
- Provide quality educational provision for all groups of pupils and demonstrate effective practice for raising pupils' achievement;
- Promote pupils' spiritual, moral, social and cultural development and positive behaviours, including learning behaviours, through high quality provision;
- Have a good understanding of the links between local and national data.

Planning and Setting Expectations

The teacher will:

- Have a thorough knowledge of all pupils' in the class, understanding their starting points and capabilities;
- Generate planning for the class that identifies priorities and targets, ensuring that all groups of pupils achieve high standards and make at least good progress;
- Assess, plan and deliver teaching and learning, consistently monitoring and reviewing outcomes to secure progress of pupils;
- Develop an understanding of how to think creatively and imaginatively to anticipate and solve problems and identify opportunities for pupils to succeed;
- Develop an understanding of how to use current research findings to inform practice.

Key Tasks and Responsibilities

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document 2018, and within the range of teachers' duties set out in that document.

The teacher will:

- Support the Headteacher in promoting the ethos and vision of the school;
- Create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning;
- Plan and prepare lessons in order to deliver the National Curriculum programmes of study, ensuring that there is breadth and balance in all subjects;
- Use the School's 'assess, plan, do, review' cycle to help identify and overcome barriers to pupils' learning;
- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations;
- Maintain good order and discipline among the pupils, safeguarding their physical and mental health and safety;
- Ensure the safeguarding of all pupils through the implementation of effective policies and procedures in accordance with the KCSiE September 2018 and the WTtSC July 2018
- Ensure that pupils develop good learning behaviours in order to learn more effectively and with increasing independence.
- Organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities;

- Plan opportunities to develop the social, emotional and cultural aspects of pupils' learning;
- Maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress;
- Prepare appropriate records for the transfer of pupils to new classes or phases;
- Ensure support staff are used effectively, including parent helpers, and that they fully understand their roles and responsibilities in enhancing the learning of all groups of pupils;
- Actively participate and contribute in staff meetings as required;
- Contribute to the development and co-ordination of a particular area of the curriculum, as required;
- Be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements;
- Ensure that the school policies are reflected in daily practice;
- Communicate and consult with parents over all aspects of their children's education – academic, social and emotional;
- Liaise with outside agencies when appropriate e.g. Educational Psychologist, Advisory Teaching Service;
- Continually develop professionally, maintaining a portfolio of training undertaken and integrating developments into pedagogy;
- Meet with parents and appropriate agencies, so that both are able to contribute positively to the education of the pupils concerned;
- Promote the welfare and wellbeing of pupils and to support the school in safeguarding pupils through relevant policies and procedures;
- Promote equality as an integral part of the role and to treat everyone with fairness, respect and dignity;
- Recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policies and any school-specific procedures or rules that apply to this role;
- Ensuring that records of pupils and the provision made to meet their needs are kept securely in line with GDPR, are maintained and kept up to date.

Arrangements for appraisal of performance

Performance will be monitored through the school's performance management programme and by members of SLT.

Signed..... Class Teacher

Signed.....Line Manager

Date