



St White's Primary School

## **School Access & Parking Policy**

Date of Review: March 2021

Date of Next Review: March 2023

Signed, Chair of Governors:

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## **Objectives:**

- St White's Primary School is situated in a residential area.
- It is important to note that while the school actively encourages the use of the Buckshaft Road entrance and requests that the School Access and Parking Policy and Travel Charter are adhered to, we also acknowledge that the roads through the estate are public highways and all members of the public, whether parents or not, have a right of way on these roads. What the school can discourage is parking in an inconsiderate or illegal way.

## **Aims of this policy:**

- To prevent congestion and reduce traffic around the school.
- To abide by the planning conditions as stipulated by the local council.
- To follow the most recent school travel charter. (Appendix 1.)

## **Traffic Strategies:**

The following measures will be implemented to control the traffic coming into the local area.

- Staggered drop off times, as some children will attend Breakfast Clubs before school and after school clubs.
- Promotion of cycle and scooter usage with the installation of the cycle pods and the introduction of cycle and scooter training.

## **Staff Parking:**

- The school has 22 parking spaces and 2 disabled bays.
- These spaces are allocated to members of staff, or Governors (on school duties) on a first come, first served basis.
- Staff/Governors are not allowed to park in positions that will cause obstructions to residents or pedestrians in any way.

## **Parent Parking:**

- The school has no parking places available for parents.
- Parents are encouraged to be courteous to the neighbours, and other road users, displaying good character at all times. Parents should not block driveways, park on any pavements or resident's bays. Parents **SHOULD NOT** park on zig-zag lines during drop off/pick up times.

## **Park and Walk:**

- Parents who drive are encouraged to park away from the school and walk to school.

# Travel Charter

## Parking

- The school will provide clear and concise guidelines to parents/guardians and staff in the form of the *St White's Primary School Access and Parking Policy*. An explanatory letter containing the policy will be sent to parents/guardians of existing pupils. The Access and Parking Policy will also be distributed as part of a pupils' induction into the school and will then be repeated and updated thereafter through a range of media including the school website as well as regular bulletins such as parent mail.
- Parents/guardians will not be permitted to set down/pick up children within the confines of the school site. Parents/guardians will also be actively encouraged not to drive through the Sneyd Wood Road estate for the purposes of setting down/picking up children on the estate roads.
- The vehicle entrance to the School off Sneyd Wood Road is strictly for staff only. Gates to the car park will be closed during drop off/pick up times.
- Outside of the areas that have parking restrictions in place, parents/guardians will continue to be able to park along Buckshaft Road, which is a public highway, when dropping off/picking up children. The extent of this is shown in the Access and parking Policy.

## Safe Walking Routes

- The safety of students both in and outside of the school grounds is of paramount importance. The school website will clearly and concisely set out the School's Travel Plan.
- This will cover the key walking routes to/from the site.
- Pupils will be given regular safety briefings within school as part of their welfare training. Within those briefings emphasis will be placed upon adherence to the School's policies on safe walking routes.

## Safe Cycling and Scooter Use

- St White's Primary School provides sufficient safe, secure, covered cycle parking within the confines of the site that are available for use by staff and students.
- Within the St White's Primary School Access and Parking Policy staff and students will be given clear and concise guidance on the use of and access to the cycle/scooter parking

facilities as part of which there will be a clear directive to ensure that no cycles are chained to the railings that front the site.

- St White's Primary School will offer cycle proficiency training to pupils as part of the curriculum.

## Buses

- St White's Primary School will give pupils briefings and training on how to safely board and alight from buses and procedures for getting to and from bus stops and pick up/drop off points as part of their welfare training.

Reviewed and Revised by the Travel Steering Group at the Finance and Premises Committee meeting 12<sup>th</sup> December 2018

Reviewed by the Travel Steering Group at the Finance and Premises Committee meeting 26<sup>th</sup> November 2020

Reviewed by the Travel Steering Group at the Combined Committee meeting 24<sup>th</sup> November 2022  
– reference to "St White's Farm Estate" changed to "Sneyd Wood Road"